



**DMC APPROVED BROKERS REQUESTING TO BE RECOGNIZED AS AN
AUTHORIZED "VA AGENT" FOR DMC**

When a DMC approved broker's (main office) requests to be recognized as a DMC "VA AUTHORIZED AGENT" to take loan applications, request credit reports, appraisals, verify employment and deposits, and conduct settlement on behalf of DMC, the broker must provide the following information and fee in their request to DMC.

Company name: _____

DBA (if applicable): _____

Main office address: _____

City, State, Zip: _____

Tax ID Number: _____

Contact Person: _____

(Title): _____

Email Address: _____

Telephone No.: _____

FAX No.: _____

VA ID Number: _____ (If VA has ever issued a number to you. Please send us your VA approval letter if you have one.)

Check \$100. Payable to: "Department of Veterans Affairs"

Send this form and the \$100 check to: Direct Mortgage Corp., 6955 S. Union Park Center, Suite 540, Salt Lake City, Utah 84047.

After receiving the above information and fee, DMC will forward your request to the VA. It takes approximately one to two months to get your VA Identification Number. The Renewal fee of \$100 is required at the time of application and again at the end of October. This renewal is good until the following December. It is the broker's responsibility to notify the VA office if the broker's address changes.

Under current VA guidelines, DMC—who has Automatic Authority—can underwrite VA loans in any State that both the Broker and DMC is licensed.

DMC can certainly underwrite all your VA loans while awaiting your VA ID Number. If you have questions, call 800-924-3884.